



# MERU UNIVERSITY OF SCIENCE AND TECHNOLOGY

P.O. Box 972-60200 – Meru-Kenya

Tel: +254(0) 799 529 958, +254(0) 799 529 959, + 254 (0) 712 524 293,

Website: [info@must.ac.ke](mailto:info@must.ac.ke) Email: [info@must.ac.ke](mailto:info@must.ac.ke)

---

## University Examinations 2022/2023

### SECOND YEAR SPECIAL/SUPPLEMENTARY EXAMINATION FOR THE DEGREE OF BACHELOR OF EDUCATION ARTS

#### EEL 3201: READING AND WRITING SKILLS IN ENGLISH

DATE: AUGUST 2023

TIME: 2 HOURS

INSTRUCTIONS: Answer question *one* and any other *two* questions

#### QUESTION ONE (30 MARKS)

- a) Explain four levels of reading (6 marks)
- b) “Note taking/making is an important skill for any university student.” Justify the above statement (6 marks)
- c) Show how elements of communication depend on one another in the process of communication (6 marks)
- d) Distinguish between reading and writing (4 marks)
- e) Explain the structure of the paragraph (4 marks)
- f) Show how one can achieve efficiency in reading (4 marks)

#### QUESTION TWO (20 MARKS)

- a) Reading materials is systematically arranged to make it easy for the user to locate or give reading materials. Identify the sections for various collections stating the example of the materials in each case (12 marks)
- b) What are various sections of library (8 marks)

**QUESTION THREE (20 MARKS)**

- a) Discuss the various steps involved in writing a good essay (12 marks)
- b) What are components of a good essay (8 marks)

**QUESTION FOUR (20 MARKS)**

- a) Explain five uses of good writing (8 marks)
- b) SQ3R enables a reader benefit from a reading material. Show how you can make use of this method in your reading process. (12 marks)

**QUESTION FIVE (20 MARKS)**

- a) (i) Explain the following terms (9 marks)
  - (ii) Bibliography
  - (iii) References
  - (iv) In-text citation
- b) Discuss the various principles of reading (11 marks)